

JONATHAN N. LEBEAU

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EMPLOYMENT

The Weekly Rewind (VR) (Jan. 2019 - July 2019)
Host & Head Writer

- Wrote, produced and delivered a weekly political satire show in virtual reality.
- Extensive research skills, ability to distill and summarize news articles.
- Discipline and efficiency assured the delivery of high-quality scripts

LIU-Theatre Department (Sept. 2018 - May 2020)
Assistant Stage Manager

- Poster design, scheduled & ran rehearsals, communicated between director, lighting and sound dept.
- Assisted with recruitment of undergraduate students and auditioned applicants.

INTERNSHIPS

The Daily Show with Trevor Noah (Jan. 2020 - May 2020)
Production Intern

- Archived and transcribed video footage, worked with studio dept. to research clips for segments.
- Production assistant on field shoots, invited to pitch during field meetings.
- Handled petty cash, answered phones, printed and distributed daily paperwork
- Helped dress sets with lights, props, and equipment. Handled ticketing with the audience dept.
- Organized Trevor's rewrite room, assisted costume designers, directors and sketch team.

The Cooper Company & Stark White Ent. (May 2019 - Dec. 2019)
Talent Management Intern

- Supported managers roster of clients (Broadway, film and television).
- Coordinated travel, scheduled auditions, updated talents' calendars and social media.
- Submitted clients via *Breakdown Express*, *Casting About*, *Casting Network*.

Full Frontal with Samantha Bee (Jan. 2019 - May 2019)
Field/Research & Production Intern

- Researched and compiled summary documents using video archive databases: *Snapstream*, *Nexis*.
- Communicated with writers, directors, and other depts. to ensure smooth running of segments.
- Transcribed joke meetings, kept organized minutes for field and production meetings.

The Dr. Oz Show (Sept. 2018 - Dec. 2018)
Public Relations Intern

- Assembled press clips, updated press lists, researched celebrity guests & social media trends.
- Proficient with *Cision*, drafted press releases & press blasts, supported studio show tapings.

HIGHER EDUCATION

M.F.A - Writing and Producing for TV Long Island University - Brooklyn (2018-2020)

B.Sc. (Honors) - Biomedical Sciences University of Ottawa (2012-2016)

AWARDS / IMPROV TRAINING:

- 'Best Sketch' nominee at the *New York Independent Film Festival (2019)* • Published satire in *Points In Case*, and *Sally Mag Magazine (2019 - 2020)* • Upright Citizens Brigade NYC Sketch (101-301)
- Second City Conservatory Program (2016 - 2017)